

Application Checklist: Plumbing or Sprinklers

Project Address: _____

DRAWINGS REQUIRED (Please check off all items being submitted)

- ☐ Construction Drawings – with Engineer’s stamp affixed (if applicable)
- ☐ Architectural plans
- ☐ Plumbing and/or sprinkler plans as applicable to proposal
- ☐ Construction details in support of proposed installations

*All fixtures proposed and existing to be included on design drawings

*Sprinklers – total head count required either new or adjusted

DOCUMENTS REQUIRED

- ☐ Completed Application Form
- ☐ Owner’s Authorization of Agent Form (if applicable)
- ☐ Proof of Ownership (if acquired within the last 3 months)
- ☐ Letters of Assurance – Schedules A and B - from certified professionals (if applicable)



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